

**ALIA Civil Litigation Filing Levy  
CLFL Information Chart**

This Civil Litigation Filing Levy (“**CLFL**”) Information Chart sets out guidance to help interpret the Alberta Lawyers Indemnity Association (“**ALIA**”) CLFL contained in the Transaction and Filing Levy Schedule.

This guidance is subject to the following:

- The CLFL is reportable and payable by every Member of the Law Society of Alberta who is not exempt from paying the professional liability indemnity assessment pursuant to the Rules of the Law Society of Alberta. It is not reportable or payable by a Member who is not required to pay the professional liability indemnity assessment, even if the Member files a document that would otherwise be subject to the CLFL.
- The CLFL is payable in respect of filings that start, and respond to, actions in the Court of King’s Bench of Alberta. It is not payable in respect of filings under the Rules of Court that start, or respond to, an action in the Court of Appeal of Alberta. Nor does it apply to the Alberta Court of Justice or any Federal Court. Filings that do not commence, or respond to, an action – for example, interlocutory applications – are excluded.
- The chart below is not exhaustive of filings that may result in a requirement to pay the CLFL. The fact that a filing is not listed in the chart below does not preclude it being subject to payment of the CLFL.
- The CLFL is not payable in respect of a matter that is exempt from the CLFL. Examples of exempted filings are set out in the chart below.
- References to “starts an action” in the chart refer to starting an action in the Court of King’s Bench of Alberta.

	<b>Professional Service Provided by Subscriber</b>	<b>Comment</b>
1.	File statement of claim	One levy applies
2.	File originating application that starts an action (including originating application for judicial review)	One levy applies
3.	File notice of appeal, reference or other procedure or method specifically authorized,	One levy applies

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	required or permitted by an enactment (including a petition) that starts an action	
4.	File statement of defence (including filing by third party defendant)	One levy applies
5.	File demand for notice (in response to statement of claim)	No levy applies
6.	File claim against co-defendant	No levy applies
7.	File third party claim	One levy applies
8.	File counterclaim	No levy applies if counterclaim is filed with statement of defence; otherwise, one levy applies
9.	File reply to statement of defence or defence to counterclaim (plaintiff including third party plaintiff)	No levy applies
10.	File response to an originating application (including affidavits or other evidence in reply and response)	One levy applies
11.	Amendments to an existing pleading in respect of which a levy has already been paid by the Subscriber or their firm.	No levy applies
12.	More than one Subscriber from the same law firm acts on behalf of the same party(ies) on the same civil litigation matter	Only one Subscriber shall pay the levy
13.	One Subscriber acts for multiple plaintiffs, applicants, defendants, respondents or other parties contained in a single filing that attracts the levy	One levy applies
14.	Civil litigation involves more than one plaintiff, defendant or other party, and two or more of them are represented by different Subscribers in different firms	Each Subscriber shall pay one levy
15.	Proceeding already commenced or responded to by a Subscriber or other lawyer, and then file was transferred to another firm or Subscriber	Levy applies only if the new firm or Subscriber does anything to trigger a levy (i.e., files a commencement of, or response to, an action)
16.	Actions started or responded to in the Alberta Court of Justice	No levy applies
17.	Actions started or responded to in the Court of Appeal of Alberta	No levy applies
18.	Actions started or responded to in a federal trial or appellate court	No levy applies

	<b>Professional Service Provided by Subscriber</b>	<b>Comment</b>
19.	Appeals to the Court of King’s Bench of Alberta (even if the original action was exempt from the CLFL), and responses to such appeals.	One levy applies to the appeal and the response
20.	Commencing or responding to an action by a party funded by Legal Aid Alberta	No levy applies
21.	<p>Party(ies) commencing or responding to an action, to the extent the applicable document is filed, or caused to be filed, by a Subscriber who is acting for the party through a pro bono or public legal clinic listed below or which is otherwise approved from time to time by the ALIA President and CEO:</p> <p>Volunteer Lawyer Services Program (Pro Bono Law Alberta)</p> <p>Calgary Legal Guidance</p> <p>Edmonton Community Legal Centre</p> <p>Public Interest Law Clinic Alberta Prison Justice Society</p> <p>Central Alberta Community Legal Clinic</p> <p>Lethbridge Legal Guidance</p> <p>Grande Prairie Legal Guidance</p> <p>BLG Business Venture Clinic</p> <p>The Women’s Centre of Calgary</p> <p>Student Legal Assistance (University of Calgary)</p> <p>Student Legal Services (University of Alberta)</p>	No levy applies
22.	Actions started or responded to under the Family Law Rules contained in Part 12 of the Alberta Rules of Court, being proceedings described in Rule 12.2 of the Alberta Rules of Court	No levy applies, provided the action does not contain a proceeding that is not described in Rule 12.2 of the Alberta Rules of Court
23.	Actions under the <i>Adult Guardianship and Trusteeship Act</i> (Alberta) or to which Alberta’s	No levy applies

	<b>Professional Service Provided by Subscriber</b>	<b>Comment</b>
	Office of the Public Guardian and Trustee are party	
24.	Adoption proceedings that are commenced and not opposed on any issue	No levy applies
25.	Proceedings under the <i>Bankruptcy and Insolvency Act</i> (Canada) to enforce spousal support, child support or equalization of rights of a spouse when the property of the bankrupt vests in the trustee in bankruptcy	No levy applies
26.	Lawyer filing a statement of claim to collect their client's outstanding account	No levy applies
27.	Fee review or assessment hearing before a review officer or assessment officer, including any appeal	No levy applies
28.	Criminal law matters	No levy applies
29.	Application for Grant (Part 1 of the Surrogate Rules) or other non-contentious matter	The CLFL does not apply to an application for a grant under Part 1 of the Surrogate Rules of the Court of King's Bench or other matter under the Surrogate Rules that is not disputed; if an application or other matter is or becomes disputed, the CLFL would then apply
30.	Family maintenance and support claims under the <i>Wills and Succession Act</i> (Alberta)	The CLFL applies
31.	Filing writ of enforcement within an existing action to enforce a judgement granted in that action	No levy applies
32.	Filing of affidavit of service	No levy applies, although it may apply to the filing of the document that is the subject of the affidavit of service, for example, a statement of claim
33.	Filing of order	No levy applies, except to the extent the filing commences or responds to an action (for example, the filing of a consent order which commences an action)