

October 20, 2023

## **NOTICE**

### **Destruction of Files**

Notice Regarding Destruction of Files from the Former Practice of Caroleen V. Chisan.

Files from the former practice of Caroleen V. Chisan, with the exception of Estate planning documents, will be destroyed in 2024.

If you wish to recover your file(s), you must address by mail, fax, or email a signed written request to the Law Society of Alberta within sixty (60) days from the date of publication of this notice and clearly indicate the following:

- Your name, surname, address and telephone number where you can be reached.
- The complete name of the file if it was opened under a different name than your own
- A description of the subject matter of the file.

Former clients of Caroleen V. Chisan or persons effected by this notice may direct inquiries to:

The Law Society of Alberta  
700, 333 – 11th Avenue S.W.  
Calgary, AB T2R 1L9

Phone: 403-229-4700  
Fax: 403-228-1728  
Email: [custodianship@lawsociety.ab.ca](mailto:custodianship@lawsociety.ab.ca)

On the sixtieth (60) day following the publication of the present notice, the Law Society of Alberta will proceed with the destruction of the files from the former practice of Caroleen V. Chisan.