

NOTICE

Section 32 Resignation in the Face of Discipline

On July 27, 2020, a Resignation Committee of the Law Society of Alberta accepted an application by **Norman H. Clair**, a retired member of the Law Society, to resign pursuant to section 32 of the *Legal Profession Act*. Mr. Clair lives in Edmonton, Alberta and practiced in Ponoka, Alberta. Mr. Clair's resignation is effective immediately.

At the time of his resignation, Mr. Clair was facing discipline proceedings in relation to six complaints. As part of his application to resign, Mr. Clair signed a Statement of Admitted Facts and Admissions of Guilt, in which he made various admissions including that he: failed to provide legal services to the standard of a competent lawyer; failed to promptly meet the financial obligations related to his law practice; failed to supervise his legal assistant; failed to properly attend to and manage his law practice; abdicated his responsibilities as the Responsible Lawyer of his firm, including failing to implement the financial recordkeeping and mandatory procedural controls prescribed by the *Rules of The Law Society of Alberta*; delegated all accounting and file management tasks to his legal assistant with no supervision; allowed the misappropriation of trust funds by his legal assistant taking fees prior to issuing accounts; allowed the improper use of his trust account by his legal assistant; and failed to respond promptly and completely to the Law Society of Alberta.

The full written decision of the Resignation Committee will be posted to the Law Society of Alberta website when it is issued.

Elizabeth J. Osler, QC
Chief Executive Officer & Executive Director
Law Society of Alberta

NOTICE TO: Public,
All Active Lawyers and Students-at-Law,
All Inactive Lawyers,
All Executive Directors of other Law Societies in Canada,
All Justices of the Court of Appeal and Court of Queen's Bench,
All Judges of the Provincial Court of Alberta,
All Masters in Chambers,
All Clerks of the Court.