



... your legal information navigator

Alberta Law Libraries are here to be your legal information navigator. As you pursue your career as a solo or small firm practitioner, Alberta Law Libraries' team is here to assist you in accessing the best sources of legal information, effectively.

Located in 23 communities throughout Alberta, the libraries are a connected system, working together to bring you legal information anywhere your practice takes you: in the province, or around the globe for that matter.

### **Reference and Information Services**

A dedicated team of skilled information professionals work collaboratively to meet your legal information needs. The use of our collections and reference support are provided at no cost to all members of the bar. Our team will help you locate relevant legal information in person at one of our locations, via telephone and electronically via e-mail or our Ask a Question service.

### **Fee Based Research and Information Service**

Alberta Law Libraries also offer fee-based research services including noting-up cases and legislation as well as subject specific research requests. Subject specific research requests include a more extensive search across multiple databases including LexisNexis' Quicklaw and Westlaw Canada's LawSource. A flat fee of \$50.00 for this service includes a variety of delivery options. Noting-up of cases or legislation is available at a cost of \$10.00 per note-up.

### **Training and Tours**

To optimize the use of our legal information resources and services, we offer one-on-one and group tours, library skills instruction and research consultations. Our general tour introduces clients to the layout of the library and highlights the resources and services offered by our team. Our library skills instruction provides an opportunity for clients to refresh their legal research skills and learn how to use the latest resources effectively.

Customized research consultations provide specialized legal research assistance on a particular legal topic. For more information or to request a tour or training session, please contact your local library or complete the Request Training form online through our website.

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## The Library. Delivered to you.

For those who have to be in too many places at once, let us send the material to you. As a service to members of the Law Society of Alberta, we offer a comprehensive document delivery service out of our Calgary and Edmonton locations. We will find, borrow or photocopy, and deliver case reports, legislation, journal articles, historical documents, conference proceedings or other legal information to you, in agreement with existing copyright law.

There is a flat fee of \$5.00 per order (one order may include up to 5 documents) and \$0.50 photocopying charge per page. Documents requested will be delivered by the next business day (available Monday through Friday, excluding holidays) with a 2 hour priority service available for an additional \$5.00 fee. To access this service, please contact your local library or complete the Document Request Form available through our website.

## Collections

Alberta Law Libraries maintain outstanding collections of practice materials including a broad range of legal treatises, legal periodicals and loose-leaf services. We collect legislation and law reports from across Canada, as well as additional materials from the Commonwealth.

Our print resources are complemented by an array of electronic resources that support provincial, federal and international legal research. Many of these databases are directly accessible at public computers in our libraries; all are accessible through our team of skilled information professionals. Electronic resources include:

Alberta Queen's Printer – QP Source Professional  
HeinOnline  
O'Briens Forms  
LexisNexis, Quicklaw (coming soon to Calgary and Edmonton)  
Westlaw Canada, LawSource (available outside Calgary and Edmonton)  
LexisNexis (available through Alberta Law Libraries' research services only)

Further information about each of these resources is available on our website.

**Library Website:** [www.lawlibrary.ab.ca](http://www.lawlibrary.ab.ca)

Our website connects you with our library catalogue, where you are able to search for materials, place holds and renew materials online. Research guides on a variety of topics and video tutorials may also be accessed through the website. Clients are able to submit reference and research questions through our *Ask a Question* form on the website.

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We will be launching a new website shortly that will include some new and exciting features.

Enhancements include mobile access to our library catalogue and a news feed on the main page to keep up-to-date on new legislation and case law.

### **Library Cards and Borrowing Privileges**

A valid Alberta Law Libraries card is your passport to library collections and services. Library materials can be borrowed with your card which doubles as a photocopy card. Stop by our circulation desk if you wish to have photocopy credits added to your card. Please note, the libraries are not currently set up to accept debit or credit cards. To obtain a library card, bring your Law Society of Alberta membership card to any of the locations listed below\*. Textbooks may be borrowed for 14 days with one 14 day renewal, provided they are not required by another client. Law reports and journals may be borrowed for 7 days with no renewals. Clients may place holds or renew items either online through our website or by contacting your local library. To ensure that all clients have equitable access to our resources, a charge of \$1.00 per day per item are levied on overdue materials.

For more information, please contact your local library or:

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\* Calgary, Edmonton, Red Deer, Lethbridge, Drumheller, Ft. McMurray, Grande Prairie, Medicine Hat, Peace River, St. Paul or Wetaskiwin.

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