

Initial Expenses Work-Sheet

Costs

<input type="checkbox"/> Tenant Improvements/Security Deposits/Down Payments	<input type="checkbox"/> Office Supplies & Image Enhancers
<input type="checkbox"/> Furniture & miscellaneous office equipment	<input type="checkbox"/> Law library/keeping up on changes in the law
<input type="checkbox"/> Filing & storage cabinets	<input type="checkbox"/> Business insurance
<input type="checkbox"/> Copier/Fax/Phone/Dictation/Other Equipment	<input type="checkbox"/> Marketing
<input type="checkbox"/> Law Society Fees/Insurance	<input type="checkbox"/> Client Disbursements
<input type="checkbox"/> Computer(s)/Printer(s)/Scanner/Network/Internet	<input type="checkbox"/> Overhead for first ____ months
<input type="checkbox"/> Software	<input type="checkbox"/> Other start-up expenses
<input type="checkbox"/> Computer consulting	<input type="checkbox"/> Total Funds Needed

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Sources of Funds

<input type="checkbox"/> Personal Savings	<input type="checkbox"/> Family Borrowing
<input type="checkbox"/> Bank Borrowing	<input type="checkbox"/> Other

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