

Form 2-20

(Rule 68)

Election to become a Non-Practising (Inactive) Member

I, _____ (was) employed by _____
at _____,

hereby elect to become a non-practising (inactive) member of the Law Society of Alberta.

I was admitted to the Alberta Bar in _____.

The effective date of transfer will be the date of approval by the Executive Director after the Form, completed to the satisfaction of the Executive Director, is received in the Society's office in Calgary, or such later date as the member furnishes any proof required under Rule 68.

1. Files to be handled by: _____ (Member's Name)
(both open and closed) _____ (Law Firm)
2. Wills with: _____
3. My address for the inactive list::
Mailing Address: _____
City: _____ Province: _____ Postal Code: _____
Telephone Number: _____
E-Mail Address: _____
4. Are you a responsible lawyer on a trust account? Yes No
5. If yes, is your trust account closed? Yes No
6. Do you wish to receive Law Society mailings? Yes No
7. You may release my telephone number and address. Yes No
8. Are you presently on lawyer referral? Yes No
9. Do you have books of account? Yes No

If YES, you must file a final Law Firm Self-Report and a final Accountant's Report to the date the trust account was closed. These forms must be filed at the earliest opportunity.

I UNDERSTAND THAT I CANNOT PRACTISE LAW WHILE I AM AN INACTIVE MEMBER AND I UNDERTAKE NOT TO DO SO.

Dated on: _____
Month Day Year Signature

Approved on: _____
Date Authorized Delegate of the Executive Director

Member ID: _____

The personal information collected in this form will be used by the Law Society for one or more purposes contemplated by the *Legal Profession Act*, the Rules of the Law Society, the Code of Conduct, or a resolution of the Benchers and will be accessible to all departments of the Law Society, including the Alberta Lawyers Insurance Association. The information may be used or disclosed by the Law Society, now or in the future, for regulatory purposes, including Law Society investigations and proceedings. We may contact you to obtain additional information, or to obtain clarification on the information you provided. Should you have any questions about the collection, use or disclosure of this information, please contact the Privacy Officer at (403) 229-4700.

Executive Director
Law Society of Alberta
500, 919 - 11 Avenue S.W.
Calgary, Alberta
T2R 1P3

I, _____, Barrister and Solicitor
(Member's Name)

confirm that I have elected to become an inactive member of the Law Society and I am leaving all of my files (both open and closed) at

(Member's Name taking over files)

(Member's Address taking over files)

I, _____, Barrister and Solicitor of
(Member's Name)

(Firm Name)

confirm that I am in receipt of the above-noted files.

If applicable, attach list of files.

(Signature of Member Transferring to Inactive)

(Signature of Member Taking Files)

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