

Notification of Call Ceremony and Membership Information

Please complete this form and return it to Membership Services.
Forms will be accepted by email.

Name of Applicant for Enrolment:

Please provide your email address to receive
membership and insurance correspondence:

Today's Date:

Call Ceremony Details

French Oath

Proposed Call Date:

Time of Ceremony:

Location of Courthouse:

(city only)

Level of Court:

(Court of Queen's Bench or Provincial Court or Court of Appeal)

Name of Presiding Judge:

Membership and Insurance Details

Please select a membership and insurance option from the list below and return this form to the Membership Services Department. In the event there are any changes to the ceremony date or courthouse location prior to your scheduled call, please contact Membership Services immediately at (403) 229-4781 or toll free 1-800-661-9003 or email membership@lawsociety.ab.ca.

Please note – membership fees and insurance levies are pro-rated based on the call date.

Please note – The annual insurance program policy year is July 1 to June 30 of each year. You may be eligible to pay the levy by instalments. Payment by instalment is available to those applicants for enrolment who will be called on or before December 31st. The first instalment is due prior to your call date. The 2nd instalment will be due no later than December 31st.

Active member, insured (ie. lawyer in private practice as a sole practitioner or member of a law firm)

pay full amount of insurance OR pay insurance by 2 instalments

Active member, exempt from insurance - government or corporate employee

Active member, exempt from insurance - not engaged in the practise of law

Active member, exempt from insurance – principal practice of law within Canada, outside of Alberta

Inactive member

The personal information collected in this form will be used by the Law Society for one or more purposes contemplated by the *Legal Profession Act*, the Rules of the Law Society, the Code of Conduct, or a resolution of the Benchers and will be accessible to all departments of the Law Society, including the Alberta Lawyers Insurance Association. The information may be used or disclosed by the Law Society, now or in the future, for regulatory purposes, including Law Society investigations and proceedings. We may contact you to obtain additional information, or to obtain clarification on the information you provided. Should you have any questions about the collection, use or disclosure of this information, please contact the Privacy Officer at (403) 229-4700.