

ATTESTATION FOR VERIFICATION OF IDENTITY

SAMPLE FORM

The following sample form has been prepared to assist lawyers to comply with their professional obligations when obtaining attestations from an agent where the person whose identity is being verified is present in Canada, but is not meeting with the lawyer face to face. **This sample form should be modified to suit the circumstances of the particular matter or transaction in each case.**

[In this sample form, the Government-issued Photo ID method e.g. a driver's licence is being used to verify identity. The following wording may be endorsed on a legible photocopy of the driver's licence presented to verify identity.]

To: *[insert name of lawyer]*

I hereby certify that:

1. I met with *[insert name of individual]* on *[insert date]* at *[insert location]* and verified his/her identity by examining his/her driver's licence;
2. To the best of my knowledge and belief, the driver's licence I have examined is valid and unexpired and was issued on *[insert date]* as number *[insert number]* by *[insert authority]* and the information contained in the driver's licence is current, correct and complete;
3. The photograph contained in the driver's licence examined by me is a true likeness of *[insert the name of the person]*; and
4. This document is a true copy of the driver's licence, the original of which I examined.

Signed by me at _____, this ___ day of _____, 20__

(Signature of Agent) _____

Insert the following information regarding the agent signing the attestation

Name of the Agent:

Profession or Occupation:

Address:

Phone Number:

Client Identification Method: